

VERIFICATION OF CERTIFICATES:

Anyone can apply for verification of original / photo copy of documents like Mark sheet / Provisional Certificate / Transfer Certificate etc. issued by various Boards / Councils through RAM OPEN SCHOOL.

Individual / companies / organizations / agencies / Govt. departments / Embassies who would like to verify the authenticity of the academic documents will have to following this procedure:

1. Write an application for verification on company Letter Head and also mention roll no, class, session in application (also attach self-attested photo copies of your documents with application.)
2. Send a Demand Draft of Rs.500/- (non-refundable) for each documents drawn in favour of "RAM OPEN SCHOOL", Payable at Chennai
- 3.Verification charges for Central / State Govt. departments and Embassies are free of cost.
4. Normal period required for verification is 15-30 days.
5. Please mention your postal address and Phone Number on the application.
6. Send all documents by Regd. Post / Speed Post on Administrative Office address.

Administrative Office address:

RAM OPEN SCHOOL,
#7, First Floor, Kundarthur Road,
Porur, Chennai, Tamilnadu-600116

NOTE: Verification by Telephone / Fax / E-Mail will not be entertained.